

NORTH MEADOW METROPOLITAN DISTRICT NOS. 1-5
121 S. Tejon Street, Suite 1100
Colorado Springs, Colorado 80903
719-635-0330

NOTICE OF JOINT SPECIAL MEETING AND AGENDA

DATE: November 30, 2023
TIME: 9:30 a.m.
LOCATION: **Via Microsoft Teams**

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference use the below link:
https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTI4OGY2MzctZjE4ZS00NGFiLWE3MDItM2ZiYWVkZTk5MjQ3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

ACCESS:

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 570 616 280#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Christopher S. Jenkins	President	May, 2025
Timothy Seibert	Vice President	May, 2025
Delroy Johnson	Treasurer/Secretary	May, 2027
David D. Jenkins	Assistant Secretary	May, 2027
Jeffrey Finn	Assistant Secretary	May, 2027

Note: For ease and presentation, the North Meadow Metropolitan District Nos. 1 through 5 (each a “District,” and collectively, the “Districts”) will be meeting at the same time and considering the agenda below. However, each Board of Directors of the Districts (“Board”) will consider agenda items separately and take separate actions. If an agenda item is to be considered by a single District, it will be so noted on the agenda.

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

-Members of the public may express their views to the Board on matters that affect the Districts that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Consider approval of Minutes from the October 10, 2023 Joint Special Meeting (enclosure).
- F. Ratify approval of 2022 Joint Annual Report (enclosure).
- G. Consider adoption of the Joint Resolution Regarding 2024 Annual Administrative Matters (enclosure).
- H. Discuss and consider approval of 2024 insurance renewal (enclosures).
 - 1. Discuss and consider Worker's Compensation insurance for 2024; If necessary, consider adoption of Resolution No. 2023-11-__ Excluding Worker's Compensation.
 - 2. Consider authorization of renewing membership in the Special District Association for 2024.

II. FINANCIAL MATTERS

- A. Review and consider ratification of previous claims and approval of current claims (enclosure).
- B. Review and consider approval of September 30, 2023 Unaudited Financial Statements (enclosures).
- C. Conduct Public Hearing to consider amendment of the 2023 Budgets. If necessary, consider adoption of Resolutions to Amend the 2023 Budgets.
- D. Conduct Public Hearing on the proposed 2024 Budgets and consider adoption of Resolutions No. 2023-11-____ to Adopt the 2024 Budgets and Appropriate Sums of Monies and to Set Mill Levies (enclosures).

- E. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- F. Consider appointment of District Accountant to prepare 2025 Budgets.
- G. **MDs 1-4:** Ratify approval of 2022 Audit Exemptions (enclosures).
- H. **MD5:** Ratify approval of 2022 Audit Report (enclosure).
- I. **MDs 1-4:** Discuss statutory requirements for an audit. Consider appointment of District Accountant or engagement of outside accountant to prepare Applications for Exemption from Audits for 2023.
- J. **MD5:** Consider approval of the engagement letter with BiggsKofford, P.C. to prepare the 2023 Audit (enclosure).

III. LEGAL MATTERS

- A. Legislation update (enclosure).
- B. Ratify approval of First Amendment to Construction Project Delivery Agreement between the District No. 1 and BLR Construction, LLC (enclosure).

IV. MANAGER MATTERS

- A. Consider approval of CliftonLarsonAllen LLP Master Services Agreement and related Statement(s) of Work for 2024 (enclosures; SOWs for Accounting Services to be distributed).

V. OTHER BUSINESS

VI. ADJOURNMENT