

NORTH MEADOW METROPOLITAN DISTRICT NOS. 1-5

121 S. Tejon St., Suite 1100
Colorado Springs, Colorado 80903
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NOTICE OF JOINT REGULAR MEETING AND AGENDA

DATE: October 23, 2024
TIME: 9:00 a.m.
LOCATION: Via Microsoft Teams
ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGQwY2EwNzctMDRlMC00OGEyLWE3MDctNWExMmI2MDEwNzY1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

To attend via telephone, dial 720-547-5281 and enter:
Phone Conference ID: 331 875 297#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Christopher S. Jenkins	President	May 2025
Timothy Seibert	Vice President	May 2025
Delroy Johnson	Treasurer/Secretary	May 2027
David D. Jenkins	Assistant Secretary	May 2027
Jeffrey Finn	Assistant Secretary	May 2027

Note: For ease and presentation, the North Meadow Metropolitan District Nos. 1 through 5 (each a “District,” and collectively, the “Districts”) will be meeting at the same time and considering the agenda below. However, each Board of Directors of the Districts (“Board”) will consider agenda items separately and take separate actions. If an agenda item is to be considered by a single District, it will be so noted on the agenda.

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Review and consider approval of minutes from the September 4, 2024 Joint Special Meeting (enclosure).
- F. Consider approval of Statements of Work under the Master Service Agreement with CliftonLarsonAllen LLP for 2025 accounting and management services (enclosures).

- G. Consider adoption of the Resolution Regarding 2025 Annual Administrative Matters (enclosure).

2025 Meeting Dates:

4th Wednesday of the months of March, June, October, and December at 9:00 a.m. to be held virtually.

Physical Posting Location with the District's Boundaries:

MD1 – Within the boundaries of the District

MD2 – West of Rolling Thunder Wy. And Golden Sage Rd. intersection

MD3 – Northeast corner of Woodmen Rd. and Banning Lewis Pkwy. intersection

MD4 – Southwest of Tercel Dr. and Raygor Rd. intersection

MD5 – West of Tercel Dr. and Raygor Rd. intersection

- H. Review and consider approval of Property and Liability Coverage renewal for 2025 (enclosures). Discuss changes needed to property schedule (if any).
- I. Review and consider approval of worker's compensation for 2025 (enclosures).

II. FINANCIAL MATTERS

- A. **MD5:** Review and consider ratification of previous claims and approval of current claims (enclosure).
- B. **MD5:** Review and consider acceptance of September 30, 2024 Unaudited Financial Statements, Property Tax Reconciliation, and Cash Position Schedule (enclosure).
- C. **MD5:** Ratify approval of Requisition No. 19 from the Project Fund for payment of Certified Costs in the amount of \$11,655.70 (enclosure).
- D. **MD5:** Ratify approval of Requisition No. 20 from the Project Fund for payment of Certified Costs in the amount of \$2,503,857.43 (enclosure).
- E. **MD5:** Ratify approval of Requisition No. 21 from the Project Fund for payment of Certified Costs in the amount of \$8,455.00 (enclosure).
- F. **MD5:** Ratify approval of Requisition No. 22 from the Project Fund for payment of Certified Costs in the amount of \$2,296,072.32 (enclosure).
- G. Conduct Public Hearing to consider amendment of the 2024 Budgets. If necessary, consider adoption of Resolutions to Amend the 2024 Budgets.
- H. Conduct Public Hearing on the proposed 2025 Budgets and consider adoption of Resolutions to Adopt the 2025 Budgets, Appropriate Sums of Monies and Set Mill Levies (enclosures).
- I. Authorize Board Member to sign DLG-70 Certification of Tax Levies forms.
- J. **MDs 1-4:** Discuss statutory requirements for an audit. Consider appointment of District Accountant to prepare Applications for Exemptions from Audit for 2024.
- K. **MD5:** Consider approval of the engagement letter with BiggsKofford, P.C. to prepare the 2024 Audit (enclosure).

III. CAPITAL PROJECTS MATTERS

- A. **MD1:** Ratify approval of Cost Certification No. 15 prepared by Schedio Group LLC in the amount of \$2,503,857.43 (enclosure).
- B. **MD1:** Ratify approval of Cost Certification No. 16 prepared by Schedio Group LLC in the amount of \$2,296,072.32 (enclosure).

C. **MD1:** For ratification, the following task orders:

1. Amendment No. 4 to Task Order No. 1 under the Construction Project Delivery Agreement with BLR Construction, LLC for Dirt Import and Overlot Grading in an amount not to exceed \$4,975,721.00 for Task Order No. 1 (enclosure).
2. Amendment No. 5 to Task Order No. 1 under the Construction Project Delivery Agreement with BLR Construction, LLC for Dirt Import and Overlot Grading in an amount not to exceed \$5,020,086.00 for Task Order No. 1 (enclosure).
3. Amendment No. 2 to Task Order No. 9 under the Construction Project Delivery Agreement with BLR Construction, LLC for Build Haul Road, Construction Staking and Surveying, and Wet Utilities in an amount not to exceed \$2,576,626.00 for Task Order No. 9 (enclosure).
4. Amendment No. 1 to Task Order No. 11 under the Construction Project Delivery Agreement with BLR Construction, LLC for Mounted Ranger Sanitary Sewer, Erosion Control Dirt Import, Reseed Median, and Haul Road Stabilization in an amount not to exceed \$45,339.00 for Task Order No. 11 (enclosure).
5. Amendment No. 3 to Task Order No. 12 under the Construction Project Delivery Agreement with BLR Construction, LLC for Percheron Phase 1 Filing 2, Carlana Street, Midtown Filing 1, Mounted Ranger, Prince Domino, Wilton Street – Wet Utilities; Mounted Ranger/Percheron Phase 1 Filing 1 – Asphalt, Curb & Gutter, and Percheron Phase 1 Filing 1 Earthwork in an amount not to exceed \$4,975,721.00 for Task Order No. 12 (enclosure).
6. Amendment No. 1 to Task Order No. 14 under the Construction Project Delivery Agreement with BLR Construction, LLC for Percheron Phase 1 Filing 2 Concrete & Asphalt, Midtown Filing 1 Phase 2 Concrete & Asphalt, Percheron Phase 1 Filing 1 & 2 Split Rail Fencing, Percheron Overall Erosion Control, Elevate Filing 2 Wet Utilities, Percheron Mounted Ranger Street Prep & Stabilization, Prince Domino Phase 1 Filing 1 Concrete & Asphalt, Woodmen Road Improvements, Banning Lewis Parkway North Concrete in an amount not to exceed \$5,421,015.00 for Task Order No. 14 (enclosure).
7. Amendment No. 2 to Task Order No. 14 under the Construction Project Delivery Agreement with BLR Construction, LLC for Percheron Phase 1 Filing 2 Concrete & Asphalt, Midtown Filing 1 Phase 2 Concrete & Asphalt, Percheron Phase 1 Filing 1 & 2 Split Rail Fencing, Percheron Overall Erosion Control, Elevate Filing 2 Wet Utilities, Percheron Mounted Ranger Street Prep & Stabilization, Prince Domino Phase 1 Filing 1 Concrete & Asphalt, Woodmen Road Improvements, Banning Lewis Parkway North Concrete in an amount not to exceed \$5,328,781.00 for Task Order No. 14 (enclosure).

8. Task Order No. 15 under the Construction Project Delivery Agreement with BLR Construction, LLC for Midtown Woodmen Road Asphalt, Elevate at Percheron Filing 1 & 2 Staking, Percheron Filing 2 Phase 2 Staking, Percheron Single Family Filing 1 & 2 Landscaping, Percheron Public Utility Easement Staking, Banning Lewis Parkway North & South Storm Sewer Installation, Woodmen Road Improvements, Percheron Construction Materials Testing, Midtown Detention Pond Impact Structure, and Subgrade Preparation for Prince Domino, Midtown Filing 1, Wilton Road, Woodmen Road, and Elevate Filing 1 in an amount not to exceed \$5,190,037.00 for Task Order No. 15 (enclosure).
9. Amendment No. 1 to Task Order No. 15 under the Construction Project Delivery Agreement with BLR Construction, LLC for Midtown Woodmen Road Asphalt, Elevate at Percheron Filing 1 & 2 Staking, Percheron Filing 2 Phase 2 Staking, Percheron Single Family Filing 1 & 2 Landscaping, Percheron Public Utility Easement Staking, Banning Lewis Parkway North & South Storm Sewer Installation, Woodmen Road Improvements, Percheron Construction Materials Testing, Midtown Detention Pond Impact Structure, and Subgrade Preparation for Prince Domino, Midtown Filing 1, Wilton Road, Woodmen Road, and Elevate Filing 1 in an amount not to exceed \$5,240,648.00 for Task Order No. 15 (enclosure).
10. Task Order No. 16 under the Construction Project Delivery Agreement with BLR Construction, LLC for Woodmen Frontage Road Asphalt Removal, Curb & Gutter Prep for Banning Lewis Parkway through Prince Domino, Verti-Crete Fencing along Lot 35, Road Stabilization Banning Lewis Parkway & Woodmen Road, Banning Lewis Parkway South Curb, Gutter, & Sidewalk, Percheron Filing 1 Curb & Street Subgrade Prep, Midtown Detention Pond Retaining Wall, Prince Domino Utility Street Crossings, and Design for Banning Lewis Ranch North Off-Site Water Main Extension in an amount not to exceed \$581,183.00 for Task Order No. 16 (enclosure).

IV. LEGAL MATTERS

- A. Discuss and consider the adoption of Resolution Amending Regarding Colorado Open Records Act Requests (enclosure).
- B. Review and consider adoption of Resolution Calling May 6, 2025 Election (enclosure).

V. MANAGER MATTERS

- A. Ratify approval of proposal from NetCentric Technologies Inc. d/b/a/ Allyant Remediation Services and/or CommonLook for website remediation services (to be distributed).
- B. Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform (enclosure).

VI. OTHER BUSINESS

- A. Consider cancelling or rescheduling the November 27, 2024 regular meeting.
Consider cancelling or rescheduling the December 25, 2024 regular meeting.

VII. ADJOURNMENT

The next regularly scheduled meeting is November 27, 2024 at 9:00 a.m.